OCPS Assistive Technology Team

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**Reading and Writing Information**

Attachment must be completed if the referral to the AT Team is related to student support for reading and/or writing.

**Student: Date:**

The student is able to read/interact with text appropriate for their educational placement. ❒Yes ❒No

The student is able to independently produce written work for their educational placement. ❒Yes ❒No

List concerns:

(If this is a parent request, list their concerns)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What accommodations are currently in place to meet the above concerns?

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The student is taking the: ❒FCAT ❒Alternate Assessment ❒N/A due to age

Test Scores: Reading \_\_\_\_\_\_\_\_\_\_ Writing \_\_\_\_\_\_\_\_\_ Math \_\_\_\_\_\_\_\_\_\_

**Handwriting: (check all that apply)**

The student is: ❒Left handed ❒Right handed

When writing, the student primarily uses:

❒Print ❒Cursive ❒Other: \_\_\_\_\_\_\_\_\_

❒ Standard rule paper ❒ Narrow ruled paper ❒Other:\_\_\_\_\_\_\_\_\_\_\_

Time the student writing and typing the following sentence:

“The quick brown fox jumped over the lazy dog.”

Time writing the sentence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time typing the sentence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Composition Concerns:**

❒ Spelling errors \_\_\_% of assignment

❒ Organization of thoughts

❒ Grammar

**Handwriting concerns (check all that apply):**

* Letters too small
* Letters too large
* Too much spacing between letters
* Too little spacing between letters
* Letter formation
* Legibility
* Speed, too fast
* Speed, too slow
* Other: describe \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Student is unable to use traditional pencil/pen, describe \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Keyboarding (check all that apply):**

* Uses 2 handed home row keys approach to typing.
* Uses a 2 handed single/multiple finger approach to typing.
* Uses a one hand single finger approach to typing.
* Is unable to locate letters on the keyboard.
* Searches for letters or needs prompts to find letters when typing.
* Can type his/her name.
* Can accurately type most assignments, without assistance.
* Uses basic function keys of space, enter, return, and delete without prompts.
* Has completed a formal typing program.
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reading:**

Student is reading at \_\_\_\_grade level, as demonstrated on \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Student’s auditory comprehension is at \_\_\_\_\_(grade level) as demonstrated on \_\_\_\_\_\_\_\_\_\_\_.

List assigned textbooks that have digital editions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How often is the student using them? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the student using any text to speech software with the books? ❒Yes ❒No

Tools Available: Check all tools the student uses.

|  |  |  |  |
| --- | --- | --- | --- |
| Home | School | Classroom | Tools |
|  |  |  | Word processing |
|  |  |  | Digital graphic organizer (i.e. Inspiration) |
|  |  |  | Talking word processor |
|  |  |  | Audio books (novels) |
|  |  |  | Audio books (textbooks) |
|  |  |  | Word prediction |
|  |  |  | Digital books (novels) |
|  |  |  | Digital books (textbooks) |
|  |  |  | Dedicated device (i.e. Alphasmart Neo, Netbook) |

**Additional comments or concerns:**